

# MFA Enrollment Process

1- Log in to:

<https://aka.ms/mfasetup>

Last name.first name@ingroupe.com

## Protect your account

For a faster and safer way to sign in, your organization requires you to use Microsoft Authenticator.

[Skip for now \(3 times left\)](#)

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2 - Tap Next and follow the steps to set up the Authenticator app and start by downloading the "Microsoft Authenticator" app from your Playstore or Apple Store

## Microsoft Authenticator



Start by getting the app

On your phone, install the Microsoft Authenticator app. [Download now](#)

After you install the Microsoft Authenticator app on your device, choose "Next".

Cancel

Next

3- How to set up the Authenticator app.

4- Scan the QR code.

## Microsoft Authenticator



Set up your account

If prompted, allow notifications. Then add an account, and select "Work or school".

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## Microsoft Authenticator



Scan the QR code

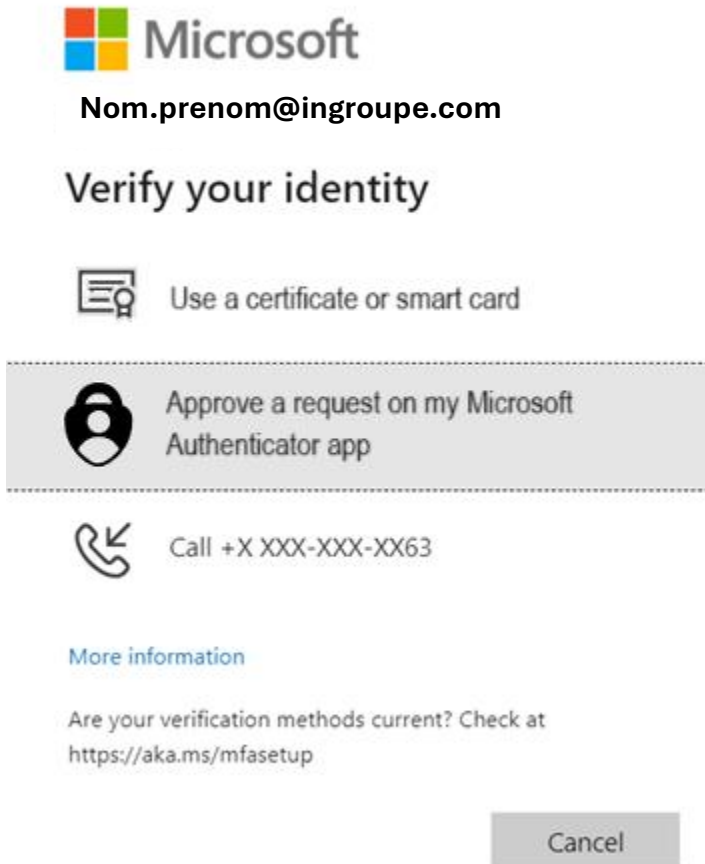
Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.

After you scan the QR code, choose "Next".



Can't scan image?

5- Verify your identity.



The screenshot shows a Microsoft verification interface. At the top, the Microsoft logo is displayed next to the email address 'Nom.prenom@ingroupe.com'. Below this, the heading 'Verify your identity' is shown. There are three verification options: 'Use a certificate or smart card' (with a certificate icon), 'Approve a request on my Microsoft Authenticator app' (with a lock icon and highlighted in a grey box), and 'Call +X XXX-XXX-XX63' (with a phone icon). At the bottom, there is a 'More information' link and a 'Cancel' button.

Microsoft  
Nom.prenom@ingroupe.com

### Verify your identity

Use a certificate or smart card

Approve a request on my Microsoft Authenticator app

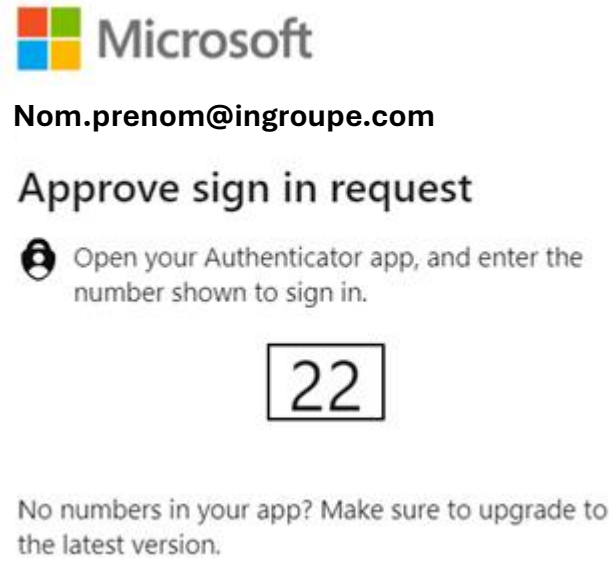
Call +X XXX-XXX-XX63

[More information](#)

Are your verification methods current? Check at <https://aka.ms/mfasetup>

Cancel

6- Approve the test notification on your device.



The screenshot shows a Microsoft Authenticator approval screen. It features the Microsoft logo and the email address 'Nom.prenom@ingroupe.com'. The heading 'Approve sign in request' is displayed. Below the heading, there is an instruction: 'Open your Authenticator app, and enter the number shown to sign in.' A large box containing the number '22' is shown. At the bottom, there is a note: 'No numbers in your app? Make sure to upgrade to the latest version.'

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### Approve sign in request

Open your Authenticator app, and enter the number shown to sign in.

22

No numbers in your app? Make sure to upgrade to the latest version.

From now , you can access to the ressources